

## Apply for a Building Permit

### Description

A permit application is required to process your building permit for University of Florida projects. The following checklist will provide you the documents and information needed for a complete permit application package:

- [Permit Application](#)
- State of Florida Contractor Certification (License)
- Proof of current Worker's Compensation insurance.
- Notarized Signature Authorization Form
- Subcontractor List and their [proof of Worker's Compensation insurance](#) for each– if applicable
- Written scope of work.
- [Florida Product Approval Information sheet](#) if applicable
- Additional documents or plans may be required to be submitted based on permit application scope. Refer to the [Plan Submittal Guidelines](#)

Please visit the [Building Codes Enforcement](#) page for more information.