

UF Personnel Procedures

Description

Faculty, staff, and students that wish to use UAS on UF spaces must be FAA Part 107 licensed as Remote Pilots. Registration with both the FAA and EH&S is required. Prior to any flights, an online request with a flight plan must be submitted. Once the flight request/plan has been reviewed, a permit for the flight can be issued. Currently, there are no provisions for recreational flying on our main campus due to the location of nearby hospitals and airports with significant air traffic.

EH&S can also assist with the evaluation of aircraft prior to purchase to determine if it meets the mission requirements. EH&S has a subject matter expert who is a commercially certified pilot under FAA Part 61 and Part 107 that can assist with Part 107 education, mission planning and mission execution. EH&S has the capability to provide aerial footage of 4K video and still photography as well as mapping missions which may include orthomosaics and 3D renderings.

[su_spoiler style="fancy" icon="chevron" title=" New online form submission procedure "] If prompted, on the Microsoft account screen, log in as shown below:
GatorLink Username@ufl.edu

On the UF Authentication screen use:

- **Username:** GatorLink Username
- **Password:** GatorLink password

Instructions can be found on the SharePoint Sign in page.

Pilots and Aircraft information will have to be entered upon initially registering before a Flight Permit Request can be submitted.

[su_spoiler] [su_spoiler style="fancy" icon="chevron" title=" Pilot Requirements "]

- FAA Part 107 License
- [EH&S Initial Pilot and Aircraft Registration](#) (One aircraft can be added with initial pilot registration).

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- [Initial online registration with FAA](#)
- [EH&S Registration for an Aircraft](#) (must have already registered pilot information with EH&S)

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- [Online Flight Request](#)

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- Aircraft purchasing consulting
- FAA Part 107 License assistance

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